August 28, 2017

Dear Students and Parents,

Welcome to Piano I! I'm looking forward to an exciting and productive nine weeks in class with you. Learning to play the piano is a skill that you will enjoy for the remainder of your life! Below are the rules and procedures for my class and additional information you may need to know. Please read all information and return and sign the form at the bottom of the page. Parents, I look forward to meeting you later in the nine weeks!

Sincerely,

Melody Moore Piano Instructor

Note: All of the information in this handbook and links for student use are available at the choral/piano website:

http://ligon.wcpss.net Our School Faculty Directory Moore, Melody Website

CLASS RULE

BE KIND AND SHOW RESPECT TO YOUR PEERS AND YOUR INSTRUCTOR

This rule will cover any behavior issues that may arise. Mutual respect is the key to a successful learning environment. Consequences for breaking this rule will depend on the severity of the offense and the frequency of the offense. Frequent offenders with a minor infraction (e. g. out of assigned area, excessive talking) will be subject to a more severe penalty. Consequences for inappropriate behavior will include: a reminder from the instructor concerning respect issues, time away from the classroom to rethink behavior (band room), an e-mail or phone call to parents, and if severe, referral to administration.

GRADING PROCEDURE

- A. 50% Participation in Class
- B. 30% Recitals and Written Tests
- C. 10% Worksheets
- D. 10% Final Recital
- A. Participation in class is crucial for developing pianists. The musical, technical, and concentration skills students gain from daily classroom practice will become lifelong habits that will help them not only in their playing, but also in other academic pursuits.

Daily Skills include:

Staying at an assigned instrument

Practicing consistently and staying on task

Sitting with pianist's posture and hand position

- B. About every two to three weeks, students will perform for each other in class in recital. A short written exam will also be given on the recital day to test students on the music reading skills that they have learned.
- C. Students will periodically do worksheets and spend time on musictheory.net to help them with their music reading skills.
- D. During the last week of class, students will present a final recital for parents, teachers, and administrators.

SUPPLIES NEEDED

Each student will need to bring a two-pocket folder to class each day along with some notebook paper and a pencil. The folder will be used for note taking, worksheets, and supplemental music. In Piano I, we use *Alfred's Basic Adult Piano Course, Lesson Book, Level One* as our methods book. I have a classroom set of books. If you have a piano or keyboard at home, and you would like to practice there as well, you are welcome to purchase a book to keep. You can find the book at Music and Arts in Cary or at Sam Ash on Capital Blvd. You are also encouraged to use your own earbuds instead of school headphones. This will preserve the lifespan of our school headphones.

LAB (Ligon Arts Boosters)

LAB is our Fine Arts Booster Organization at Ligon. We encourage you to participate in any fundraising drives that may be scheduled this nine weeks. I receive less than \$50 from WCPSS to buy supplies for piano and chorus classes. Piano classes at Ligon would cease to exist at without LAB's help. LAB's fundraising enables me to continue to buy piano books, repair and tune pianos, and buy headphones.

MOVEMENT PROCEDURES

A water fountain is located in the choral classroom. Students are allowed to get water during class (one at a time). Bathrooms are located across the hall from the chorus room. Students may go to the restroom 10 minutes after class begins, one at a time with a pass.

HERE IS THE FORM. PLEASE RETURN IT BY FRIDAY, SEPT. 1. RETURNING IT ON TIME = 100 ON A TEST GRADE.

I,	, and my parents,
(student name)	(parent name)
understand and will support the rules a	nd procedures of Ligon's Piano Class.
Student Signature	
Parent Signature	